

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 7, 2014

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Ward called the meeting to order at 7:02 p.m. Board members present were: Mr. Geiger, Mrs. Knight, Mr. Ward and Mr. Parisio. Board members absent: Mr. Munguia
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Gina Taylor.

2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting of June 26, 2014. Mr. Ward mentioned that an amendment to the June 26, 2014 minutes was to read as follows: Item 5A-3 should read: Accept donation from David DeLuna in the amount of \$560.00 for *Murdock* – not *Murdock ASB*. Mr. Geiger moved, seconded by Mr. Parisio, to approve the Minutes of the June 26, 2014 Regular Meeting with the abovementioned amendment.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1
- 2.2 Approve the Agenda for August 7, 2014. Mrs. Knight moved, seconded by Mr. Parisio, to approve the Agenda for August 7, 2014.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)** – No reports.

4.2 **Principals**

(WHS) Ms. McLaughlin reported:

- WHS had a busy spring and summer hiring new staff. WHS has four new teachers, two teachers in their second year, and two new county employees – one in the Opportunity Program and one in the Hospitality Program. She thanked her entire staff for helping these new teachers get prepared for the school year. She had a new teacher orientation meeting and thought it went very well.
- Tomorrow there will be a staff development day that will be geared toward effective lessons in 90 minute block periods.
- They were successful in receiving a Career Technical Education Grant from the Butte-Glenn Consortium. It will help bring funds in for the welding program and health sciences.
- They are ready for Monday and excited for the first day of school.

(WIS) Mr. Sailsbery reported:

- WIS is also ready and excited for Monday and looks forward to a good year.
- Back to School Night will be on August 28th at 6:30 p.m.
- WIS is very excited to have Maria Briones as part of the WIS Team.
- He thanked the Board for bringing back his office staff and Murdock's to full-time.
- He thanked Mr. Drury for organizing the training for the yard duty supervisors with Golden State Risk Management.
- On September 23rd WIS will be partnering with HRA on an anti-bullying presentation for parents at 6:30 p.m. in the WIS cafeteria. He invited the Board to attend.
- They are excited to have 18 students return to WIS from the other public option in town.

(MES) Mrs. Brown reported:

- She said she and her staff are very excited to begin school on Monday. She commented to the Board that if they have the chance they need to stop by Mrs. Cirigliano's classroom. She said she has worked very hard on making her room really fantastic for her first graders.
- Adele Rumiano decided to retire over the summer and she wanted to publicly thank her for her many years of service to our district. She has touched the lives of many students and staff members at Murdock and in our community.
- MES has hired four new teachers: Annie Mascadri - first grade; Kayla Hurt – second grade; Amy Leonardo – fourth grade; and Amanda Bell-Corona – fifth grade. They also have a few new county teachers – one in the Opportunity Program and the other in the RSP Program.
- She thanked the Board for bringing her office staff back to full-time.
- She thanked the PTO and thinks they are absolutely fabulous. They raise a lot of money for Murdock and this summer they purchased ten mini IPADS for use in the classrooms. The staff will continue training with GCOE on how to use them.
- She thanked the maintenance, custodial, and grounds teams for all of their hard work getting the facilities ready for the start of school. She reported that they also hired a new custodian at Murdock and her name is Georgia Criner.
- She said the current enrollment is 650 with 512 coming through the two-day back to school registration. She feels very optimistic about the year and thanked the Board for bringing on the additional staff which has allowed for lower class sizes.

(WCHS) Dr. Geivett reported:

- He is also looking forward to a fantastic start to the year.
- Enrollment is at 26, but stated enrollment fluctuates during the year.
- He thanked GCOE for renting the buildings from the district on the WCHS campus. He said that the District enjoys a good relationship with them.

4.3 Director of Business Services – Mrs. Beymer reported:

- She shared some good news that Murdock qualified for a cafeteria grant in the amount of \$20,000 and will buy a commercial mixer, commercial freezer and food steamer. She gave kudos to Dina Ibrahim for securing the grant.
- The district had a surplus sale over a week ago and made a little over \$2,600. We were also able to get rid of a lot of items that were just taking up space.
- The Ag Incentive grant will remain a categorical program. She said this year's application is for around \$16,000.
- She gave an update on the MAA Program. Money quit coming into the schools two years ago and audits were conducted going back to the 2009/10 school year. The federal government has determined that regular K-12 classroom teachers will not be allowed to time survey and that is about 95% of where the money was generated. This will hit all California districts since we were directed to use our classroom teachers in the past. She is hoping that since we haven't been paid for two years the bill back will be a wash.

4.4 Director of Categorical Programs – Mrs. Perez reported.

- She gave a handout to the Board and the audience on the Spring 2014 California Physical Fitness Test-District Report. The summary of results has areas for improvement. She has shared these results with the site principals who will in turn share them with their staff members and collaborate on how to improve on the wellness and fitness of our students.

4.5 Superintendent – Dr. Geivett reported:

- It has been a busy summer for a lot of the WUSD staff members. He also thanked many of our parents and community members for their continued support they show to the district during the summer months. He wanted to recognize two of our "Painted Ladies" in the audience this evening, Gina Taylor and Sherry Brott, who were painting, refinishing tables and working in the "ag shop" area of the high school recently. He thanked all staff members, board members, and management team members for stepping up to the plate to help our district.
- Class sizes are always a topic of concern and the district is always tracking numbers to see if and when any new employees need to come on board.
- He said the district is working with Stan Butts of IES, who performed the lighting retrofit portion of the solar project. Mr. Butts is now helping with the Prop. 39 dollars and the remaining portion of the QZAB

dollars to fund projects such as the Murdock roof, the Murdock kitchen roof, fixing bathrooms, and replacing HVAC units at the high school. The solar project has saved us in countless ways.

- Mrs. Beymer mentioned the auction we had. He thanked Mrs. Beymer and her staff and John Alves and his staff for all of their hard work to make it happen.
- He is looking forward to an outstanding year and he reminded everyone that tomorrow at noon in the WHS cafeteria there will be a welcome back luncheon. He thanked WUTA and CSEA for helping the district fund the luncheon. The new teachers will be introduced and service awards will be handed out to the 5, 10, 15... up to 40 year employees. Linda Ell will be awarded her 40 year pin.

4.6 Governing Board Members

Mr. Geiger:

- He thanked the Painted Ladies for their efforts and time they so generously continue to give to our district.
- He said he really appreciates John Alves and his staff for the work they do with the limited funding we give him. He thanked all staff members for helping our kids.
- Saturday, August 16th is the Boosters' Golf Tournament. Quality dogs will be available at 11:00 a.m. with a tri-tip dinner to follow.

Mrs. Knight:

- "Quality dogs" will also be sold at the August 23rd Football Scrimmage.
- She also wanted to thank all staff for their hard work over the summer.

Mr. Parisio:

- He said it has been a busy summer with his family following his daughters' softball games.
- He is looking forward to a good year and hopes to see everyone tomorrow at lunch.

Mr. Ward:

- He has been impressed with all the school sites – the custodial, maintenance, and grounds departments, as well as the teachers, have been working hard.

5. CONSENT CALENDAR

A. GENERAL

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #14-15-09 through #14-15-10 to attend school in the WUSD for the 2014/15 school year.
2. Approve Interdistrict Requests for Students #14-15-13 through #14-15-27 to attend school in another district for the 2014/15 school year.

C. HUMAN RESOURCES

1. Approve employment of Celeste Baker, WUSD School Nurse, effective 8/8/14.
2. Approve employment of Annie Mascadri, MES 1st Grade Teacher, effective 8/8/14.
3. Approve employment of Amanda Bell-Corona, MES 5th Grade Teacher, effective 8/8/14.
4. Approve employment of Yolanda Lederer, MES 3.9 hr. Account Clerk, effective 7/21/14.
5. Approve employment of Sherry Brott, WHS additional 3.9 hrs. Library Media Specialist, effective 8/4/14.
6. Approve employment of Georgia Criner, MES Custodian/Sub Bus Driver, effective 8/7/14 (pending approval).
7. Accept resignation from Adele Rumiano, MES 1st Grade Teacher, effective 6/7/14.
8. Accept resignation from Lauren Albert, MES 5th Grade Teacher, effective 6/30/14.
9. Approve the employment of the following WHS Fall Football Sports Coaches for the 2014/15 school year (revised 7/31/2014):

Varsity Football – Head	Manuel Rakestraw
Varsity Football – Assistants	Mike Biggs & Darren Reed
Varsity Football – Volunteers	Matt Candelaria, Paul Bailey & Jim Ward
J.V. Football – Head	Julio Garcia
J.V. Football – Assistant	Jose Cano
J.V. Football – Volunteers	Pedro Bobadilla

D. BUSINESS SERVICES

1. Approve budget revision summary.

- 2. Approve warrants from 6/25/14 through 7/23/14.
- 3. Approve ASB Quarterly & Annual Reports – MES/WIS/WHS

Mr. Ward stated that Interdistrict #14-15-14 of Item #5B-2 needed to be pulled. Dr. Geivett commented that the student decided to stay in Willows. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Consent Calendar with the above item being pulled. Mr. Parisio stated it is very nice to see the names of the new hires on the Consent Calendar and thanked Mrs. Rumiano for her 26 years of service to the district.

(CONSENT VOTE)

AYES: Geiger, Knight, Ward & Parisio

NOES: None

ABSENT: Munguia

MOTION PASSED: 4-0-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0410	Nondiscrimination in District Programs and Activities
BP 2210	Administrative Discretion Regarding Board Policy
BP 3551	Food Service Operations/Cafeteria Fund
BP 4111	Recruitment and Selection
BP 4131	Staff Development (Certificated Personnel)
BP 4231	Staff Development (Classified Personnel)
BP 4331	Staff Development (Administrative & Supervisory Personnel)
BP 5123	Promotion/Acceleration/Retention
BP 5141.21	Administering Medication and Monitoring Health Conditions
BP 5145.3	Nondiscrimination/Harassment
BP 5146	Married/Pregnant/Parenting Students
BP 6142.6	Visual and Performing Arts Education
BP 6142.91	Reading/Language Arts Instruction
BP 6146.1	High School Graduation Requirements
BP 6162.51	State Academic Achievement Tests
BP 6164.2	Guidance/Counseling Services
BP 6173.1	Education for Foster Youth
BP 6176	Weekend/Saturday Classes
BP 6177	Summer Learning Programs
BP 6179	Supplemental Instruction
BP 7214	General Obligation Bonds

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

No action taken – information only item.

- 2. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints.) No action taken-information only item.
- 3. **(Action)** Approve Resolution #2014-15-01, Board Member Compensation. Mr. Parisio moved, seconded by Mrs. Knight, to approve Resolution #2014-15-01. Roll call vote was taken.

AYES: Geiger, Knight, Ward & Parisio

NOES: None

ABSENT: Munguia

MOTION PASSED: 4-0-1

B. EDUCATIONAL SERVICES

- 1. **(Action)** Approve minimum days for the 2014/15 school year. Mr. Geiger moved, seconded by Mr. Parisio, to approve the Minimum Days for the 2014/15 school year.

AYES: Geiger, Knight, Ward & Parisio

NOES: None

ABSENT: Munguia

MOTION PASSED: 4-0-1

2. **(Action)** Approve 2014/15 school bus routes. Mr. Geiger moved, seconded by Mrs. Knight, to approve the 2014/15 school bus routes.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1
3. **(Action)** Approve the starting date and times of WUSD schools for the 2014/15 school year. Mrs. Knight moved, seconded by Mr. Geiger, to approve the starting date and times of WUSD schools for the 2014/15 school year.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1

C. HUMAN RESOURCES

1. **(Action)** Approve Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code 3547.5 (CSEA Unit #119). Mr. Parisio moved, seconded by Mr. Geiger, to approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement (CSEA Unit #119).
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1
2. **(Action)** Approve the Tentative Agreement between the Willows Unified School District and the California School Employees Association – Willows Chapter #119. Mr. Parisio moved, seconded by Mr. Geiger, to approve the Tentative Agreement between WUSD and CSEA #119.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1
3. **(Action)** Approve the Revised 2013-14 Salary Schedules for Classified Employees. Mr. Parisio moved, seconded by Mr. Geiger, to approve the Revised 2013-14 Salary Schedules for Classified Employees.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1
4. **(Action)** Approve the Declaration of Need for Fully Qualified Educators for the 2014/15 school year. (Annual requirement). Mr. Geiger moved, seconded by Mrs. Knight, to approve the Declaration of Need for Fully Qualified Educators for the 2014/15 school year.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1
5. **(Action)** Approve maternity leave request for Christine Kamienski, WIS 6th Grade teacher, to commence approximately August 28, 2014, and ending October 17, 2014. Mr. Geiger moved, seconded by Mr. Ward, to approve the maternity leave request for Christine Kamienski.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1
6. **(Action)** Approve unpaid leave request for Christine Kamienski, WIS 6th Grade teachers for child-rearing purposes, to commence approximately October 20, 2014, and returning to work tentatively on November 3, 2014. Mr. Geiger moved, seconded by Mr. Ward, to approve the unpaid leave request for Christine Kamienski for child-rearing purposes.
AYES: Geiger, Knight, Ward & Parisio
NOES: None
ABSENT: Munguia
MOTION PASSED: 4-0-1

7. **(Action)** Approve unpaid leave request for Cristina Ocampo, Cafeteria II Helper/Clerical Aide II at WIS, to commence on August 11, 2014 through December 19, 2014 for personal leave/educational advancement. Mrs. Knight moved, seconded by Mr. Geiger, to approve the unpaid leave request for Cristina Ocampo. Dr. Geivett explained to the Board that Ms. Ocampo was doing her student teaching segment for her credential this semester with Mrs. Beaufait.

AYES: Geiger, Knight, Ward & Parisio

NOES: None

ABSENT: Munguia

MOTION PASSED: 4-0-1

D. BUSINESS SERVICES

1. **(Action)** Approve Agricultural Career Technical Education Incentive Grant 2014-15 Application for Funding. Mrs. Beymer handed out a copy of the Ag. Incentive Grant Application to the Board and the public. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Agricultural Career Technical Education Incentive Grant 2014-15 Application for Funding (\$16,504.00).

AYES: Geiger, Knight, Ward & Parisio

NOES: None

ABSENT: Munguia

MOTION PASSED: 4-0-1

2. **(Action)** Approve Agreement for Professional Services between WUSD and Dannis Woliver Kelley for 2014/15. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Agreement for Professional Services between WUSD and Dannis Woliver Kelley for 2014/15.

AYES: Geiger, Knight, Ward & Parisio

NOES: None

ABSENT: Munguia

MOTION PASSED: 4-0-1

3. **(Action)** Five Year Developer Fee Report (Annual requirement). Mrs. Beymer explained that school districts that collect developer fees are now required to file an annual five year report of the receipts and expenditures as they relate to fees collected. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Five Year Developer Fee Report.

AYES: Geiger, Knight, Ward & Parisio

NOES: None

ABSENT: Munguia

MOTION PASSED: 4-0-1

4. **(Discussion/Possible Action)** Fiscal and Program Sustainability Plan. Mrs. Beymer shared with the Board that the last two pages of the Plan show what has been implemented to date. Discussion ensued from the Board and audience about ideas of different items to be brought back or areas to concentrate on. Some ideas were: fix facilities; technology infrastructure; and school safety (replace door knobs so the teachers can lock them from inside the classroom). The Board directed Dr. Geivett to bring some recommendations to the next board meeting with costs attached. No action was taken.

7. ANNOUNCEMENTS

7.1 Friday, August 8, 2014 - Certificated Professional Development Day (Staff Luncheon at 12:00 noon – WHS Cafeteria),

7.2 The WHS Boosters Golf Tournament Fundraiser will be held on Saturday, August 16, 2014.

7.3 Back to School Nights are as follows:

Murdock	Thursday, August 21 st at 5:30 p.m.
WIS	Thursday, August 28 th at 6:00 p.m. 6:30 p.m.
WCHS	Tuesday, September 9 th at 6:00 p.m.
WHS	Thursday, September 11 th at 6:00 p.m.

7.4 Monday, September 1, 2014, is a school holiday – Labor Day.

7.5 The next Regular Board Meeting will be held on September 4, 2014, at 7:00 p.m. at the Willows Civic Center.

7.6 Monday, September 22, 2014, is a non-instructional student day and professional development day for certificated employees.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

At 8:10 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Ward stated that he will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:20 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator:
Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:32 p.m., the meeting reconvened to Open Session. President Ward reported out:

Item 10.1: Update given to the Board by the Superintendent.

11. **ADJOURNMENT**

The meeting was adjourned at 8:33 p.m.